



## **JOINT BOARD OF MANAGEMENT**

Wednesday, September 18, 2019

**9:00 AM**

Ruthven Water Treatment Plant  
1615 Union Avenue,  
Ruthven

### **AGENDA ADDENDUM #1**

1. Report UW/28/19 dated September 16, 2019 re: Nomination of UWSS Representative to sit on the Essex Region Source Water Protection Committee  
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UW/28/19

To: Chair and Members of the Union Water Supply System Joint Board of Management

From: Rodney Bouchard, Union Water Manager

Date: September 16, 2019

Re: Nomination of UWSS Representative to sit on the Essex Region Source Water Protection Committee



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**Recommendation:**

That the UWSS Board nominates a representative from the UWSS Board to be recommended to Essex Region SPA for appointment to the Essex Region SPC, and;

That the UWSS Board directs the UWSS General Manager to inform Essex Region SPA and the UWSS municipalities of this nomination.

**Background:**

An Essex Region Source Protection Committee (Essex Region SPC) has been established under the Clean Water Act 2006. The Essex Region SPC is responsible for preparing and maintain a Source Protection Plan for all of the municipal drinking water systems in Essex County, including the UWSS.

The Essex Region SPC consists of (15) members plus a Chair and must include five (5) members representing the municipal sector, five (5) members representing the economic sector (business and agriculture) and five (5) members representing the general community. The municipal representation has been structured to represent as broadly as possible the municipal interests of the entire area. One member is nominated by the UWSS Board to represent the UWSS and its participating municipalities.

The municipal sector representation on the Essex Region SPC has been structured as follows:

City of Windsor	2 members
Lakeshore	1 member
Amherstburg	1 member
Union Water Supply System	1 member

This division is intended to ensure that the municipal owners of the water treatment plants in the Essex Region are represented. In addition it is intended to ensure representation of the municipalities that could be affected by the Source Protection Plans for each water intake. Accordingly, the UWSS nominee is intended to represent the Town of Essex as well as the UWSS. Essex owns a water treatment plant in Colchester South but does not have direct representation on the Essex Region SPC.

**Discussion:**

The UWSS has been informed that the current UWSS representative's term on the Essex Region SPC has expired and that the UWSS Board needs to nominate a new representative from the UWSS Board to sit on the Essex Region SPC. Mayor Nelson Santos of the Town of Kingsville has represented the UWSS on the Essex Region SPC since November 2015.

The following provides details on the role, obligations and recommended qualifications of an SPC member:

Summary of Member Obligations

- Five year commitment;
- Attendance to 4 annual SPC meetings, as well as possibly additional public meetings or working group sessions during day or evening hours
- Representatives must reside, own property, rent property, be employed or operate a business in the Essex Region Source Protection Area
- Act as a liaison by bringing forward common concerns from their knowledge and experience in their sector to the committee and assist in communicating the committee's work
- Make decisions at the committee table
- Respect confidential information and abide by the process in place to safeguard confidential information

Member Qualifications

- Demonstrated ability to understand source protection science, concepts and technical reports
- Proven ability to act as liaison for the sector(s) being represented
- Problem solving, analytical, communication and organizational skills
- An openness to working together and with representatives from other sectors
- Knowledge of local watershed, community and issues
- Demonstrated ability to work with group dynamics and team environments; conciliatory decision-making skills
- Willingness and ability to travel around the Essex Region
- Has, or is capable of having direct contact with residents and landowners

The procedure for nomination of a UWSS representative to the Essex Region SPC is as follows:

1. The UWSS Board will nominate a representative for recommendation to Essex Region Source Protection Authority (Essex Region SPA) for appointment to the Essex Region SPC.
2. The UWSS General Manager will forward this name to Essex Region SPA with a request to appoint the nominee to the Essex Region SPC.

3. Essex Region SPA will appoint the nominee to the Essex Region SPC.

The UWSS nominee's first Essex Region SPC meeting for this 5-year terms would be on Wednesday, October 9, 2019.

Respectfully submitted,



Rodney Bouchard, P. Geo., General Manager  
Union Water Supply System Joint Board of Management  
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